Website Privacy Policy

We respect and are committed to protecting the privacy of visitors to our website. For this reason, we have adopted this Privacy Policy. This Privacy Policy will inform you on how your personal information is processed and used by Michindoh. We make the promise that we will take the necessary steps to use your personal information only in ways that are compatible with this Privacy Policy. The following policies are only in effect for the webpages, online applications, forms, and newsletters owned and operated by Michindoh.

What Information We Collect and How It Is Used

Every computer connected to the Internet is given a domain name and a set of numbers that serve as that computer's Internet Protocol Address (IP Address). When a visitor requests a page or file from the Michindoh website, our servers automatically recognize that visitor's domain name and IP address. The domain name and IP address reveal nothing personal about you other than the IP address from which you have accessed our site. We use this information to examine our traffic in website analytics software applications. We do not collect and evaluate this information for specific individuals. Our servers do not automatically record the email addresses of our website visitors.

When a visitor accesses and completes our online forms, camp and retreat registrations, and/or contact us request, this data is collected and transmitted securely across the internet for processing. The data may be stored electronically on our server, on the server of a third party affiliate (e.g. email server, website domain, registration processing, electronic form processing, etc.), or printed and stored on-site at Michindoh. We will never share, sell, or rent individual personal information unless ordered by a court of law. Information submitted to us is only available to employees managing this information for purposes of contacting you or providing a service to you based on your submitted online form(s) or registration, or by our third party affiliates who maintain online services on our behalf who have privacy agreements on file with Michindoh.

Data Protection

Any form that is designed to collect Personal Identifiable Information (PII) or Personal Health Information (PHI) is hosted with 256-bit SLL encryption, including data encryption at rest. All web platforms are secured and HTTPS login with complex passwords and automatic system logoff. Michindoh requires BAA agreements for any third party processor.

Other Information about Online Privacy

The Michindoh website may contain hyperlinks to third party websites that are not providing specific online services on behalf of Michindoh, such as registration or form processing. In most cases, these links will open new browser windows. Michindoh is not responsible for the content of the websites these links follow, nor is Michindoh responsible for the privacy practices of these websites. Michindoh does not share individual personal information you provide with these third party websites. Please reference the privacy policies of these websites to determine their privacy practices.

Whenever you voluntarily disclose personal information online — for example through email, web-based forms and applications, as well as many additional ways — Michindoh collects this information on its computing systems or the computing system of one of our third party affiliates. Ultimately, you are solely responsible for maintaining the secrecy of your personal information. Please be careful and responsible whenever you're online.

Consent to This Agreement

By visiting and using the Michindoh website you agree and consent to the collection and use of information by Michindoh as specified above. If we decide to change our privacy policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.

Additional Information and Questions

At any point during your visit with us, if you have any questions concerning your privacy, please feel free to contact us at 517.523.3616 or <u>GS@michindoh.com</u>.

Website Conditions of Use

Conditions of Use

By using this site, you signify your agreement to the following conditions of use without limitation or qualification. Please read these conditions carefully before using this site. Michindoh may at any time revise these terms and conditions by updating this posting. You are bound by any such revisions and should therefore periodically visit this page to review the current terms and conditions to which you are bound.

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Jurisdictional Issues

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<u>Trademarks/Service Marks and Copyrights</u>

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Inquiries concerning use of Michindoh trademarks, service marks, trade names, logos, icons, copyrights, or other intellectual property should be addressed to Michindoh, 4545 E. Bacon Rd., Hillsdale, MI 49242 or GS@michindoh.com.

Any communications or material you transmit to this website by electronic mail or otherwise, including data, questions, comments, or suggestions, will be treated as non-proprietary and will become the property of Michindoh. Such communications or material shall be used for any purpose including, but not limited to, reproduction, disclosure, transmission, publication, broadcast, and posting. Furthermore, Michindoh is free to use any ideas, concepts, know-how, or techniques contained in any communication

you send to this website for any purpose whatsoever including, but not limited to, developing and marketing products using such information.

Consent and Notice Regarding Electronic Communications

Electronic Signature Agreement

By completing a form with an electronic signature on this website, you are signing the document electronically. You agree your electronic signature is the legal equivalent of your manual signature on the form. By signing electronically, you consent to be legally bound by the form's terms and conditions. You further agree that your use of a key pad, mouse, or other device to select an item, button, icon or similar act/action to provide your electronic signature to Michindoh in accessing or making any transaction regarding any form, agreement, acknowledgement, consent terms, disclosures, or conditions constitutes your electronic signature, acceptance, and agreement as if actually signed by you in writing. You also agree that no certification authority or other third party verification is necessary to validate your electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your electronic signature or any resulting arrangement between you and Michindoh.

Consent to Receive Electronic Communication

Michindoh may be required by law to send communications to you that may pertain to the use of information you may submit to Michindoh, or may need to send communications to fulfill the services you request. You agree that Michindoh on behalf of itself, and others who administer Michindoh services as applicable, may send communications to you by email, text, fax, phone, or mail, and/or may make communications available to you by posting them at one or more of our affiliate websites. You consent to receive these communications electronically. The term "communications" means any notice, record, agreement, or other type of information that is made available to you or received from you in connection with your use or request of Michindoh services.